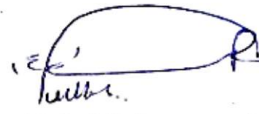


IMPORTANT ANNOUNCEMENT

All candidates who have qualified the Computer Based Test (CBT) conducted by the Educational Testing and Evaluation Agency (ETEA) for the post of **Assistant and Computer Operator (BPS-16)**, in the Directorate of Archives & Libraries Department are hereby directed to submit the following documents for scrutiny and verification on or before **07-08-2026**:

1. Updated C.V.
2. Attested photocopies of all educational documents, including Detailed Marks Certificates (DMCs), certificates, degrees and Domicile.
3. Attested copies of experience certificates, if any.
4. Attested copy of the applicant's Computerized National Identity Card (CNIC).
5. Attested copy of the applicant's father CNIC.
6. Two recent passport-size photos, duly attested on the back side.
7. Character Certificate duly attested by two Gazetted Officers (BPS-17 or above).

Note: Candidates are advised to ensure that all required documents are complete and properly attested before submission. Incomplete submissions or failure to provide the requisite documents within the stipulated time may result in disqualification from the selection process.

 23/7/26

**Incharge, Establishment (Litigation Section)
Directorate of Archives & Libraries, Peshawar.**

SUBJECT: SUBMISSION OF DOCUMENTS

TITLE OF POST APPLIED FOR: _____ CANDIDATE NAME _____ FATHER NAME: _____

CNIC NO: _____ DISTRICT: _____ ETEA ROLL NUMBER: _____ CONTACT NUMBER: _____

Attach the attested photocopies of the documents, Write page number on each on every document that you attach.

S.No & Page No	Document Title					Present (√)
1	Two recent passport size picture (attested on back side)					
2	Applicant and Father CNIC photocopy					
3	Matric Certificate					
4	Matric Detail Marks Certificates DMC	Obtained Marks/Total Marks	/	%	Session:	Institute:
5	Intermediate Certificate					
6	Intermediate Detail Marks Certificates DMC	Obtained Marks/Total Marks	/	%	Session:	Institute:
7	Bachelor Degree(s)					
8	Bachelor Detail Marks Certificates DMC / Transcript	Obtained Marks/Total Marks	/	%	Session:	Institute:
9	Master Degree(s)					
10	Master Detail Marks Certificates DMC / Transcript	Obtained Marks/Total Marks	/	%	Session:	Institute:
11	MS/M.Phil. Degree					
12	MS/M.Phil. Detail Marks Certificates DMC / Transcript					
13	Diploma i.e DIT etc	Obtained Marks/Total Marks	/	%	Session:	Institute:
14	Domicile Certificate					
15	Character Certificates (Duly attested by two Gazetted Officers (BPS-17 or above))					
16	Departmental Permission Certificate (If Government Servant)					
17	Experience Certificate(s)					
18						
19						
20						

CHARACTER CERTIFICATE

This is to certify that Mr/Mst. _____ S/D/O
_____ having CNIC No. _____, resident of
_____ is personally known to me. To the best of
my knowledge and belief, he/she bears a good moral character and has never been
involved in any criminal or objectionable activity. He/she is a law-abiding citizen.

Signature: _____

Name of issuing Authority: _____

Designation: _____

Seal/Stamp: _____

Signature: _____

Name of issuing Authority: _____

Designation: _____

Seal/Stamp: _____